

Date: Thursday, 06th June 2024
Our Ref: MB/CM FOI 6317

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Re: Freedom of Information Request FOI 6317

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 14th May 2024.

Your request was as follows:

I would like to make a request for the following information relating to the authority's current Multi-Functional Devices and printing/scanning services contract(s)

1. What services are included in the contract(s)? (e.g. printing, scanning, copying)

I can confirm the Walton Centre NHS Foundation Trust do not have a contract for MFD & printing/scanning services

2. Which supplier is delivering them? (If in-house, please confirm, if multiple providers please identify them)

In house.

3. If the supplier is not the manufacturer, who is the manufacturer of the devices?

HP

4. What is the annual volumetric data (split by Annual Mono and Annual Colour)?

The daily average per printer for the Trust is 9057 pages average per day. WCFT do not record mon or colour volumes.

5. What is the total number of devices supplied (split by Desktop Printer and Multi-Functional Device)?

98 Desktop printers/16 MFD's

6. What Print Management Software solution do you use?

Safecom.

7. How many Mono MFDs and Colour MFDs do you have?

16

8. How many mono printers and colour printers do you have?

98 desktop/16 MFDS

9. Do you have a Print Room and if so how many devices are there?

Multiple across the Trust.

10. When does the contract expire and does it have any extensions?

N/A

11. Were any framework agreements used to procure the goods/services? If so, which ones?

N/A

12. Which department is managing the contract?

N/A

13. Who/which department is the decision-maker for any new procurement exercise?

Chief Procurement Officer.

Please see our response above in [blue](#).

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

Please remember to quote the reference number, FOI 6317 in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted by:

Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Online: <https://ico.org.uk/make-a-complaint/foi-and-eir-complaints/>

Telephone: 0303 123 1113

Yours sincerely



Mike Burns

Mr. Mike Burns, Executive Lead for Freedom of Information